

## PATROL ADJUDICATION JOINT COMMITTEE

To be held at 12.00 noon on Wednesday 21<sup>st</sup> November 2012  
At The St Albans Centre, Leigh Place, Baldwins Gardens,  
Holborn, London, UK EC1N 7AB

### AGENDA

### PART A

**1. URGENT BUSINESS**

To consider any items which the Chair has agreed to have submitted as urgent.

**2. ACCESS TO INFORMATION ACT**

To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.

**3. DECLARATIONS OF PECUNIARY / NON-PECUNIARY INTERESTS**

To allow Members an opportunity to [a] declare personal or prejudicial interests in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears; and [c] the existence and nature of any party whipping arrangements in respect of any item to be considered at this meeting.

Members with a personal interest should declare that interest at the start of the item under consideration. If members also have a prejudicial interest they should withdraw from the meeting during the consideration of the item.

**4. MINUTES OF THE PATROL ADJUDICATION JOINT COMMITTEE**

To approve the minutes of the PATROL Adjudication Joint Committee at its meeting held 26th June 2012

**[Enclosed]**

**5. MINUTES OF THE PATROL ADJUDICATION JOINT COMMITTEE EXECUTIVE SUB COMMITTEE MEETING**

To note the minutes of the PATROL Adjudication Joint Committee Executive Sub Committee meeting held 25<sup>th</sup> September 2012

**[Enclosed]**

**6. TRIBUNAL GENERAL PROGRESS AND SERVICE STANDARDS**

To provide general information in respect of the tribunal's initiatives and standards.

**[Enclosed]**

**7. DEPARTMENT FOR TRANSPORT CONSULTATION ON ROAD USER CHARGING ENFORCEMENT REGULATIONS**

To provide information regarding the current consultation process.

**[Enclosed]**

**8. EXTERNAL AUDIT REPORT 2011/12**

To note the external audit report for the year ending March 2012.

**[Enclosed]**

**9. BUDGET MONITORING REPORT**

To provide budget monitoring information for 2012/13

**[Enclosed]**

**10. MEMORANDUM OF UNDERSTANDING BETWEEN THE ADJUDICATORS AND THE JOINT COMMITTEES**

To approve the Memorandum of Understanding between the Adjudicators and the Joint Committees.

**[Enclosed]**

**11. APPOINTMENT OF CHESHIRE EAST COUNCIL AS THE NEW LEAD AUTHORITY**

To approve Cheshire East Council as the new Lead Authority with effect from 1<sup>st</sup> April 2013

**[Enclosed]**

**12. TERMS AND CONDITIONS – PART TIME ADJUDICATORS**

To note and approve the review of the terms and conditions for part-time adjudicators

**[Enclosed]**

**13. DATE OF NEXT MEETINGS:**

**PATROL ADJUDICATION JOINT COMMITTEE EXECUTIVE SUB COMMITTEE:  
TUESDAY 29<sup>th</sup> January 2013, Birmingham**

**PATROL ADJUDICATION JOINT COMMITTEE:  
TUESDAY 25<sup>TH</sup> June 2013, Birmingham**

**AGENDA ISSUED: 12TH NOVEMBER 2012**

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